

**ADIRONDACK CENTRAL SCHOOL
BOONVILLE ELEMENTARY
BOONVILLE, NY 13309**

REGULAR BOARD MEETING MINUTES – April 9, 2019

MEMBERS PRESENT	OTHERS PRESENT
John Abdo - President Richard Gallo – Vice-President Sandra Beasock Mark Emery Michael Kramer Doug Muha Almanda Sturtevant	Edward Niznik, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Heidi Smith, HS Principal; Dan Roberts, Asst. HS Principal; Jill Schafer, WL Principal; Wendy Foye, FPT Principal/Director of CSE; Wendy Keehfus-Jones, BE Principal; Jill Rowlands-Will, MS Principal; Cynthia Lauzon, Athletic Director; Cameron Teachout, Director of Facilities III; Brian Maneen, Transportation Supervisor; Marie Yager, Bruce Brach, Joan Sturtevant, Mary Healt, Linda Smith, Roy Johnson, Lesa Wilbert, Robert Healt, Ryan O’Neil, Gretchen Schlicht
<u>MEMBERS EXCUSED:</u>	

At 6:00 p.m. Board President, John Abdo called the meeting to order.

Mrs. Beasock moved and Mrs. Sturtevant seconded; carried 7-0; to go into executive session to discuss ATA contract negotiations. Mr. Niznik was appointed Clerk Pro-Tem in the absence of the District Clerk.

Board members returned from executive session at 6:55 p.m. Mr. Gallo moved and Mr. Kramer seconded, carried 7-0; to go to regular session.

At 7:02 p.m. Mr. Abdo led the recitation of the pledge of allegiance.

BUDGET:

Mrs. Cihocki went over Draft 6 with the Board which shows modifications with the closure of Forestport Elementary, adding back a nurse, utilizing increased aid. Mrs. Cihocki clarified that the increase in serial bonds is not for this capital project.

BUDGET PRESENTATION:

Mr. Niznik gave a slide presentation of the proposed 2019-2020 Budget discussing enrollment trends, projected enrollment, budget reductions which include two elementary positions, part-time phys. ed. teacher, part-time cleaner, part-time food service helper and part-time clerical. He explained the three part budget which consists of Program, Capital and Administrative.

The three part Budget:

Program -	\$ 20,898,996
Capital -	\$ 4,777,516
Administrative -	\$ <u>3,254,738</u>
	\$ 28,931,250

Mr. Niznik also talked about the revenue portion of the Budget, going over the historical tax levy percentages. The tax levy for 2019-2020 is 0% with a 4.3% tax cap.

PUBLIC FORUM:

Mr. Robert Healt – asked the Board when he would receive a response to the letter he submitted to them back in March.

Public Forum ended at 7:20 p.m.

ADMINISTRATORS’ REPORTS:

Mrs. Smith – High School Principal:

- SAT testing was done. Thank you to Guidance and Faculty for their help with testing.
- National Honor Society Seniors traveled to Watertown for the Senior Recognition Ceremony.
- National Honor Society induction will be held here at the end of April.
- Will be participating in a grant to build benches and grow flowers to place around Boonville.
- The high school musical sold out two nights in a row. Congratulations.
- Congratulations to Mrs. Fiorenza who is being recognized for her dedication to Skills USA.
- Congratulations to senior Brooke Leichty for the being presented with the Character Counts Award at her Cosmetology class at BOCES.

Mr. Roberts – Asst. High School Principal:

- On March 28th the MVCC English Placement test was given.
- Students attended the SUNY Poly Engineering Showcase.
- BOCES internships will start after spring break.
- The Oneida Co. Sheriff will be in to talk to Ag classes.
- During Prom Week a group from Michigan will be coming to the high school to promote safety.

Ms. Lauzon – Athletic Director:

- Weather has not been cooperating, but spring sports are underway.
- Thank you to custodial crew for getting the track ready.
- In the process of doing PE observations.
- Community Ed. courses were a big hit, well-attended.

Mrs. Rowlands-Will – Middle School Principal:

- National Jr. Honor Society sponsored Pennies for Patients and collected \$350 for cancer patients. Also participated in the Autism Walk.
- NYS ELA Assessments were given and free breakfast was offered on those days.
- Mrs. Bush’s ELA class has 10 hermit crabs.
- Coming up the last week in April, a breakfast participation giveaway with great prizes.

Mrs. Foye – Forestport Principal/Director of Special Education:

- Barb Freeman visited from the Adirondack Foothills Rotary Club.
- Forestport Elementary had a total of 3 students opt out of the ELA Assessment.
- Forestport Art class is hosting Crayola recycling for Earth Day.
- A transition team has been established and the first meeting is April 10th at 4:00 in room 202 at Boonville Elementary.

Mrs. Keehfus-Jones – Boonville Elementary Principal:

- Volunteers from Cornell Cooperative Extension came to read to 2nd graders.
- Mrs. Risley, 5th grade teacher, is a member of the Civil Air Patrol and had a B-BOT donated to her class to teach coding, STEM activities.
- Thank you to Mrs. Schoff – 276/358 students will receive passes to Six Flags for reaching reading goals. Water Safari is also doing a reading incentive for passes.
- Thank you to Boonville PTA for their Gertrude Hawk Fundraiser and once again will be buying all the school supplies for students.

Mrs. Schafer – West Leyden Elementary Principal:

- The WL Lego League won the Simply Awesome Machine Award at the DPN Robotics Day.
- New STEAM challenge – Egg catapult.
- Heart Heroes – 40 students participated in the Jump Rope-A-Thon raising \$700.
- A speaker from Waste Management came to WL to talk to 5th graders about recycling.
- ELA testing at WL, computer-based testing pilot, day one did not go so great due to state-wide computer issues.
- Mr. Palczak and his robotics students visited the Town of Webb to collaborate with students there.

Mr. Teachout – Director of Facilities III:

- Wrapping up the 2019 capital outlay project.
- Kick off of current project will be 1st week of May.
- End of March one of our vendors, C&C Machines, came to speak to Mr. Granato’s class.
- He and Mr. Benson attended training at Johnson Controls and now know a lot more about the system.
- Required water sampling is complete.
- Continuing to do vendor consolidation.

Mr. Maneen – Transportation Supervisor:

- Thank you to the Athletic Director and Principals for adjusting to changes having to be made in busing.
- DOT stated as soon as the asphalt plants open up 294 paving project will start and will take about 5 weeks to complete.

Mrs. Guernsey – Director of Curriculum, Instruction, Assessment & Data
No report

CONSENT AGENDA:

Mr. Kramer moved and Mrs. Beasock carried 7-0; the Board approved the following by a consensus motion:

Minutes:

March 25, 2019, March 26, 2019 and April 4, 2019 Special Meetings

Teaching Substitute:

- Danard Petit III – Substitute Teacher
 pending background clearance

Building Use Requests:

Adirondack Girls’ Basketball to use the HS gym	4/11 – 6/20/19
MS High Honor students to use the HS cafeteria and kitchen	6/11/19
MS to use the HS auditorium and MS cafeteria	6/20/19
Bark Eaters Events, LLC to use the HS gym and locker room	8/10/19
Ava Hilltop United Methodist Church to use the WL gym	8/18/19

Field Trip Requests:

HS/MS music students to NYSSMA Solo Festival at Mexico CSD	5/3-5/4/19
Boonville Elem 2 nd graders to Potato Hill Farm	5/16/19
BE Pre-K students to Potato Hill Farm in Boonville	5/31/19
WL 3 rd grade students to the MOST in Syracuse	6/6/19
Boonville Elem 3 rd graders to Beaver Camp in Lowville	6/14/19

REGULAR AGENDA:

Mr. Gallo moved and Mr. Emery seconded, carried 7-0; the Board approved the following:

2019-2020 BUDGET:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the proposed 2019-20 Budget in the amount of \$28,931,250 and the following proposition be presented to the taxpayers of the Adirondack Central School District for their consideration on Tuesday, May 21, 2019:

“Resolved, that the Board of Education of the Adirondack Central School District, Oneida County, New York is hereby authorized to levy the necessary tax for and appropriate a sum not to exceed \$28,931,250 for the purpose of the General Fund Budget for the 2019-2020 school year.”

MOA Adirondack Teachers’ Association Contract:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the following Memorandum of Agreement:

“The Board approves and ratifies the Memorandum of Agreement with the Adirondack Central School Teachers’ Association for a new collective bargaining agreement from July 1, 2016 through June 30, 2022, and further, the Board of Education authorizes the Superintendent of Schools to sign the resulting collective bargaining agreement.”

Mr. Muha moved and Mr. Kramer seconded, carried 7-0; the Board adopted the following resolution:

BOCES Capital Project SEQRA Resolution:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education adopted the following resolution:

WHEREAS, pursuant to the State Environmental Quality Review Act and the applicable regulations promulgated thereunder (“SEQRA”), on December 20, 2017, the Board of Cooperative Educational Services for the Sole Supervisory District of Jefferson, Lewis, Hamilton, Herkimer and Oneida Counties, New York (“BOCES”) duly determined that the Project, hereinafter defined, constitutes a Type II Action under SEQRA which will not have a significant impact on the environment and the Project is not subject to any further environmental review under SEQRA;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION of the Adirondack Central School District (the “School District”) (by a vote of not less than a majority of all Board members) as follows:

Section 1. The School District is hereby authorized to enter into a Joint Agreement by and among BOCES and the eighteen (18) component school districts of BOCES (the “Component School Districts”), in substantially the form attached hereto as Exhibit A, which provides for (1) the acquisition, at no additional cost to BOCES, of the facility now known as the Boak Education Center and previously known as St. Peter’s Catholic School, located at 5437 Shady Avenue, Lowville, New York, and (2) the renovation, reconstruction, refurbishing and altering the Boak Education Center, the Bohlen Technical Center, the A.C.E.S./Adult Learning Center and the Sackett Technical Center including, but not limited to, the replacement of deteriorated roofing and windows, the replacement of outdated/malfunctioning HVAC systems, electrical and plumbing system upgrades, main entrance upgrades, temperature control upgrades, flooring and ceiling replacement, the replacement of deteriorated/damaged entry and classroom doors and associated hardware, reconstruction of building facades, clock and PA system upgrades, lighting system upgrades, asbestos abatement, accessibility upgrades to meet the requirements of the Americans with Disabilities Act, as well as BOCES-wide upgrades to the facilities above and the BOCES Administration and PES Buildings in Watertown and the Adult Education building in Glenfield, including but not limited to existing fire alarm systems and security features, as well as site improvements such as parking lot resurfacing, sidewalk and curbing improvements and associated drainage work, and the acquisition of furnishings, equipment, machinery, apparatus, and incidental improvements in connection therewith (the “Project”). Said Joint Agreement, in addition to providing for all other matters deemed necessary and proper, (i) sets forth the cost of the Project, and (ii) provides for an allocation and apportionment of said costs among the Component School Districts, including the Adirondack Central School District, on the equitable basis set forth in said Joint Agreement, and further sets forth the portion of the costs, and the schedule of payment of said costs by each Component School District, including the Adirondack Central School District.

Section 2. The President of the Board of Education, and in his/her absence the Vice President of the Board of Education, is hereby authorized and directed to execute said Joint Agreement for and on behalf of the School District.

Section 3. The School District hereby agrees to take any and all actions necessary as required by said Joint Agreement to accomplish the purposes and intent of said Joint Agreement.

Section 4. This resolution shall take effect immediately.

Poll Vote: Mr. Emery, Mr. Kramer, Mrs. Beasock, Mr. Abdo, Mr. Gallo, Mrs. Sturtevant, Mr. Muha
7 Yes 0 No; 0 Absent

Mr. Emery moved and Mr. Gallo seconded, carried 7-0; the Board adopted the following resolution:

Madison-Oneida BOCES Joint Bid Resolution:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education adopted the following resolution:

WHEREAS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the “BOCES”) during the 2019-2020 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and

WHEREAS, the Adirondack Central_School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures”) governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

Poll Vote: Mr. Emery, Mr. Kramer, Mrs. Beasock, Mr. Abdo, Mr. Gallo, Mrs. Sturtevant, Mr. Muha
7 Yes 0 No; 0 Absent

Mrs. Beasock moved and Mr. Kramer seconded, carried 7-0; the Board approved the following:

School Monitor Permanent Position:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed Mrs. Wende Benson to the permanent position of School Monitor after successfully completing her 26-week probationary period effective, April 12, 2019.

Director of Facilities III Permanent Position:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed Mr. Cameron Teachout to the permanent position of Director of Facilities III after successfully completing his 26-week probationary period effective April 15, 2019.

Retirement Resignation of Bus Attendant:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accepted the resignation, for the purpose of retirement, of Mrs. Christina Holland, School Bus Attendant, effective July 1, 2019.

Track Scorekeeper:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved Delaney Dorrity as a scorekeeper for track for the 2019 spring season.

Bus Driver:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board approved Mr. Eric Fynmore as a bus driver in training effective April 23, 2019.

2019-2020 Instructional Calendar:

Resolved that, upon the recommendation of the Superintendent, the Board of Education approve Draft 3 of the 2019-2020 Instructional Calendar.

Committee on Special Education:

Resolved that, upon the recommendation of the Committee on Special Education, the Board granted approval for placement of students.

Surplus Equipment/Books:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education declared equipment and/or textbooks from the District as surplus and be disposed of in the most expedient manner as per the discretion of the Superintendent of Schools.

INFORMATION & DISCUSSION {Enclosures}:

- Appraisal Report Forestport Elementary School
- Treasurer’s Reports – January 31,2019 & February 28, 2018
- BOCES Proposed Budget 2019-2020 Brochure
- College Internships:

Name	College	Major	When	Teacher/Building
Justine Lee	Cobleskill	Agriculture	April – May	H. Sweeney – High School
Mariessa Lisowski	Nazareth	Theater/Education	May – June	J. Layton – Forestport Elementary

- Reminders:
 - At the April 25th meeting the BOCES Budget and BOCES Board Candidates will be voted on.
 - Board Candidate Petitions are due by 4:00 p.m. on Monday, April 22, 2019.

HANDOUTS:

- Enrollment Figures as of April 1, 2019.
- District Calendar - April 2019.
- Conferences Approved by Superintendent.
- Conference Attendance Reports:
 - >> *Reading and Writing Network* – D. Carroll, HS ELA
 - >> *Successful Approaches to College Transitions* – K. Carrock, HS ELA

At 7:47 p.m. Mr. Muha moved and Mrs. Sturtevant seconded, carried 7-0; to go into executive session to discuss the employment history of particular personnel.

Michelle Freeman, District Clerk

Board members returned from executive session at 9:25 p.m. Mr. Kramer moved and Mrs. Sturtevant seconded; carried 7-0, to go into regular session.

At 9:26 p.m. Mr. Gallo moved and Mr. Muha seconded, carried 7-0, the Board adjourned to the Special Meeting to be held on Thursday, April 25, 2019 in the Boonville Elementary cafeteria at 7:00 p.m.

Edward S. Niznik, Clerk Pro-Tem